

Recreational Camping Area/ Manufactured Home Park Service Connection Plan Review Application

Type of Project (check all that apply)	
<input type="checkbox"/> New Facility	
<input type="checkbox"/> Addition of Sites to Existing Facility	
<input type="checkbox"/> Replacement of Existing Sites	
Service Information	
SEWER	WATER
<input type="checkbox"/> New municipal	<input type="checkbox"/> New municipal
<input type="checkbox"/> Existing municipal	<input type="checkbox"/> Existing municipal
<input type="checkbox"/> New on-site septic system	<input type="checkbox"/> New private well
<input type="checkbox"/> Existing on-site septic system	<input type="checkbox"/> Existing private well
Project Information and Location	
PROJECT NAME	
PROJECT STREET ADDRESS	
CITY	TOWNSHIP COUNTY
Project Owner Information	
NAME	PHONE NUMBER
MAILING ADDRESS	FAX NUMBER
CITY	STATE ZIP CODE
System Designer	
NAME	PHONE NUMBER
MAILING ADDRESS	FAX NUMBER
CITY	STATE ZIP CODE

Fee Schedule	
The plan review fee is based on the total number of sites to be provided with new water and/or sewer service connections.	
<input type="checkbox"/> 1 - 25 sites	\$300
<input type="checkbox"/> 26 - 50 sites	\$350
<input type="checkbox"/> 51 - 125 sites	\$400
<input type="checkbox"/> over 125 sites	\$500
Total number of new sites: _____	\$ _____
SUBTOTAL	\$ _____
OPTIONAL: <input type="checkbox"/> Accelerated review (Subtotal x 2) Review completed within 15 business days or ½ of submitted fee refunded.	\$ _____
TOTAL FEE	\$ _____
Payment	
Check or money order must be made payable to Minnesota Department of Labor and Industry. Mail plans and fees to: Department of Labor and Industry, Plumbing Plan Review and Inspection, 443 Lafayette Road N., St. Paul, Minnesota 55155-4343. Checks returned for nonpayment will be charged a \$30 fee (M.S. 604.113, subd. 2).	

To avoid delays, please provide the following information (check the following boxes):

- Utility Site Plan:** Show the manufactured home/campsite locations, water and sewer service locations, pipe sizes and the location of any buildings on the property. If applicable, show well and septic system locations on the property.
- Material Specifications:** Include a list of pipe materials including the quality standard (ANSI, ASTM, etc.). Also provide the manufacturer's name and model number of hydrants, if installed.
- Water System Sizing Information:** If the facility is served by a well, provide the well capacity in gallons per minute; the operating pressure range of the well pump; the manufacturer, model number, and location of the pressure tank(s); and the number of existing sites and/or plumbing fixtures currently served by the well.
- Signature:** The plans must be designed and signed by either an engineer that is registered in the state of Minnesota or by the licensed master plumber that will be installing the system.

The purpose of a plan review is to ensure that the design complies with the Minnesota Plumbing Code (Minnesota Rules, Chapter 4715) and that no plumbing system is installed that may endanger the public health. The Minnesota Plumbing Code requires plans and specifications to be submitted to the Minnesota Department of Labor and Industry and approved prior to construction of any new plumbing system or prior to any change to an existing plumbing system serving the public. Plans and specifications will not be approved without adequate information to verify compliance with the provisions of the Minnesota Plumbing Code.

Service connection plan submittals must include the following:

- **Completed Plan Review Application**
- **Utility Site Plan:** Show the manufactured home/campsite locations, water and sewer service locations, pipe sizes and the location of any buildings on the property. If applicable, show well and septic system locations on the property. The plan must include a scale or state the distances between pipes.
- **Material Specifications:** Include a list of pipe materials including the quality standard (ANSI, ASTM, etc.). Also provide the manufacturer's name and model number of hydrants, if installed.
- **Water System Sizing Information:** If the facility is served by a well, provide the well capacity in gallons per minute; the operating pressure range of the well pump; the manufacturer, model number, and location of the pressure tank(s); and the number of existing sites and/or plumbing fixtures currently served by the well.
- **Signature:** The plans must be designed and signed by either an engineer that is registered in the state of Minnesota, or by the licensed master plumber that will be installing the system.
- **Required Plan Review Fee:** Please calculate the required plan review fee carefully. Overpayment or underpayment will delay your plan review. An interactive fee worksheet can be found at: www.dli.mn.gov/CCLD/PlanPlumbingCalc.asp

**INCLUDE ALL OF THE REQUESTED INFORMATION
INCOMPLETE OR ILLEGIBLE INFORMATION WILL DELAY YOUR PLAN REVIEW**

Additional Information:

- If the scope of the project includes the installation of a plumbing system for a new building, additional plans, application and plan review fee must be submitted to and approved by our office prior to the start of installation of the system. For the application and information on the required plans and fee, please see our Web site at www.dli.mn.gov/CCLD/PlanReview.asp or call (651) 284-5067.
- If the project includes the construction of a swimming and/or spa pool, additional plans and fee are required. Please see www.health.state.mn.us/divs/eh/pools or call (651) 201-4503 for information.
- If the project involves a food service, bar, or lodging facility, additional plans and fee may be required. Please see www.health.state.mn.us/divs/eh/food/license/index.htm or call (651) 201-4500 for information.
- If the plumbing contractor is different than the designer, please provide their address and phone.
- If you have any questions regarding the required information for plan review, please see our Web site at www.dli.mn.gov/CCLD/Plumbing.asp or call (651) 284-5067.
- For current plan review turnaround time, please call (651) 284-5067 and press 2.
- It shall be the duty of the submitter to furnish the contractor with a copy of plans and specifications identical to those approved by the Minnesota Department of Labor and Industry for use on the project.
- Construction shall be performed in accordance with the approved plans and specifications, unless permission for changes has been approved by the proper administrative authority. Approved plans must be retained at the site.

This material can be made available in different forms, such as large print, Braille, or on a tape. To request, call 1-800-342-5354 (DIAL_DLI) Voice or TDD (651) 297-4198.